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SECRET

Co. No. MM YY  
(For Official Use Only)

under the Banking Ordinance and the Monetary Statistics Ordinance

RETURN OF ASSETS AND LIABILITIES OF AN AUTHORIZED INSTITUTION

FOR POSITION OF THE HONG KONG OFFICE(S) OF AN AUTHORIZED INSTITUTION

As at .....  
(last day of the month)

Parts reported in this submission (please tick)  
Parts I to VIII   
Parts IX to X

Table with 2 columns: Name of Authorized Institution, Date of Submission

The Banking Ordinance and the Monetary Statistics Ordinance

Information requested in this return is required under sections 63(1)(a) and 63(2) of the Banking Ordinance and sections 3(1) and 3(2) of the Monetary Statistics Ordinance. The return should be submitted to the Monetary Authority not later than 14 days after the last day of each calendar month. Information required under Parts IX and X may be separately submitted to the Monetary Authority not later than 1 month after the last day of each calendar month, unless otherwise advised by the Monetary Authority.

Note: This return is to be prepared in accordance with the completion instructions issued by the Monetary Authority.

We certify that this return is, to the best of our knowledge and belief, correct.

Chief Accountant

Chief Executive

Name

Name

Name and telephone number of responsible person who may be contacted by the Monetary Authority in case of any query.

Name

Telephone Number

(HK\$'000)

	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
<b>I. LIABILITIES</b>				
1. Capital and reserves				
1.1 Paid up capital				
1.2 Reserves				
1.3 Current profit/loss				
1.4 Total				
2. Qualifying capital instruments				
3. Other capital-type instruments				
4. Notes in circulation				
5. Due to Exchange Fund				
a. Repayable or callable within 1 month				
b. Between 1 and 3 months				
c. Later than 3 months				
d. Total				
6. Deposits from customers				
6.1 Demand deposits and current accounts				
a. Interest bearing				
b. Non-interest bearing				
c. Total				
6.2 Savings deposits				
6.3 Time, call and notice deposits				
a. Repayable or callable within 7 days				
b. Between 8 days and 1 month				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				
6.4 Total deposits from customers				
7. Amount payable under repos				
7.1 Authorized institutions in Hong Kong				
7.2 Banks outside Hong Kong				
7.3 Non-bank customers (including the Exchange Fund)				
7.4 Total				
8. Due to banks				
8.1 Authorized institutions in Hong Kong connected with the reporting institution				
a. Payable on demand and money at call				
b. Repayable or callable within 1 month, other than (a)				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				
8.2 Other authorized institutions in Hong Kong				
a. Payable on demand and money at call				
b. Repayable or callable within 1 month, other than (a)				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				

(HK\$'000)

	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
8.3 Overseas offices of the reporting institution				
a. Payable on demand and money at call				
b. Repayable or callable within 1 month, other than (a)				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				
8.4 Other banks outside Hong Kong				
a. Payable on demand and money at call				
b. Repayable or callable within 1 month, other than (a)				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				
8.5 Total balances due to banks				
9. Negotiable debt instruments issued and outstanding				
9.1 Negotiable certificates of deposit (NCDs)				
a. Due within 1 month				
b. Between 1 and 3 months				
c. Between 3 months and 1 year				
d. Later than 1 year				
e. Total liabilities on NCDs				
9.2 Other negotiable debt instruments				
a. Due within 1 month				
b. Between 1 and 3 months				
c. Later than 3 months				
d. Total				
9.3 Total				
10. Other liabilities				
10.1 Accrued interest payable				
10.2 Suspense items				
10.3 Others				
10.4 Total				
11. Total liabilities				
II. <u>ASSETS</u>				
12. Cash				
13. Government certificate of indebtedness for notes issued				
14. Due from Exchange Fund				
a. Repayable or callable within 1 month				
b. Between 1 and 3 months				
c. Later than 3 months				
d. Total				
15. Loans and advances to customers				
15.1 Loans to finance imports to Hong Kong, and exports and re-exports from Hong Kong				
15.2 Loans to finance merchandising trade (trade transactions not touching Hong Kong)				
15.3 Other loans for use in Hong Kong				
15.4 Other loans for use outside Hong Kong				

(HK\$'000)

	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
15.5 Other loans where the place of use is not known, and where the customer is in Hong Kong				
15.6 Other loans where the place of use is not known, and where the customer is outside Hong Kong				
15.7 Total loans and advances to customers				
a. Overdrafts				
b. Other loans repayable on demand				
c. Other loans due within 1 month				
d. Between 1 and 3 months				
e. Between 3 months and 1 year				
f. Later than 1 year				
g. Total (=15.1+15.2+15.3+15.4+15.5+15.6)				
16. Amount receivable under reverse repos				
16.1 Authorized institutions in Hong Kong				
16.2 Banks outside Hong Kong				
16.3 Non-bank customers (including the Exchange Fund)				
16.4 Total				
17. Due from banks (other than holdings of negotiable debt instruments)				
17.1 Authorized institutions in Hong Kong connected with the reporting institution				
a. Payable on demand and money at call				
b. Repayable or callable within 1 month, other than (a)				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				
17.2 Other authorized institutions in Hong Kong				
a. Payable on demand and money at call				
b. Repayable or callable within 1 month, other than (a)				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				
17.3 Overseas offices of the reporting institution				
a. Payable on demand and money at call				
b. Repayable or callable within 1 month, other than (a)				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				
17.4 Other banks outside Hong Kong				
a. Payable on demand and money at call				
b. Repayable or callable within 1 month, other than (a)				
c. Between 1 and 3 months				
d. Later than 3 months				
e. Total				
17.5 Total balances due from banks				
18. Negotiable certificates of deposit (NCDs) held				
18.1 Issued by licensed banks in Hong Kong				
18.2 Issued by restricted licence banks in Hong Kong				
18.3 Issued by deposit-taking companies in Hong Kong				

(HK\$'000)

	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
18.4 Issued by authorized institutions in Hong Kong				
a. Due within 1 month				
b. Between 1 and 3 months				
c. Between 3 months and 1 year				
d. Later than 1 year				
e. Total (=18.1+18.2+18.3)				
18.5 Issued by banks outside Hong Kong				
a. Due within 1 month				
b. Between 1 and 3 months				
c. Between 3 months and 1 year				
d. Later than 1 year				
e. Total				
18.6 Total NCDs held				
19. All negotiable debt instruments held, other than NCDs				
19.1 Floating rate notes held (other than holdings reported under 19.4)				
a. Issued by authorized institutions in Hong Kong				
b. Issued by other non-bank institutions in Hong Kong				
c. Issued by banks outside Hong Kong				
d. Issued by non-bank institutions outside Hong Kong				
e. Total				
19.2 Acceptance and bills of exchange held				
a. Accepted or payable by banks (including restricted licence banks and deposit-taking companies)				
1. To finance exports from Hong Kong				
2. Others				
b. Accepted or payable by non-banks				
1. To finance exports from Hong Kong				
2. Others				
c. Total				
19.3 Commercial paper held				
a. Issued in Hong Kong				
b. Issued outside Hong Kong				
c. Total				
19.4 Government bills, notes and bonds				
a. Issued in Hong Kong				
b. Issued outside Hong Kong				
c. Total				
19.5 Other debt instruments held				
a. Issued in Hong Kong				
b. Issued outside Hong Kong				
c. Total				
19.6 All negotiable debt instruments held, other than NCDs				
a. Due within 1 month				
b. Between 1 and 3 months				
c. Later than 3 months				
d. Total (=19.1e+19.2c+19.3c+19.4c+19.5c)				

(HK\$'000)				
	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
20. Investments				
20.1 Investments in shareholdings				
a. Listed				
b. Unlisted				
c. Total				
20.2 Other investments				
20.3 Total (=20.1c+20.2)				
21. Interests in land and buildings				
21.1 Bank premises				
21.2 Other interests in land and buildings				
21.3 Total				
22. Other assets				
22.1 Accrued interest receivable				
22.2 Fixed assets				
22.3 Suspense items				
22.4 Others				
22.5 Total				
23. Total assets				
24. Less: Provisions				
25. Total assets less provisions				

(HK\$'000)

	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
<u>Memorandum items (III – X)</u>				
<b>III Foreign currency swap and HK\$ customer deposits</b> (those simultaneously being reported in liability item 6, except items (a)2 and (b) below)				
(a) Foreign currency swap deposits from customers				
1. Booked locally				
2. Booked offshore				
(b) Hong Kong dollar customer deposits booked offshore				
<b>IV. Changes in liability and holding of NCDs</b> (liability item 9.1 and asset item 18)				
(a) Changes in the reporting institution's liability on NCDs during the month				
1. Issued by the institution of its own NCDs				
a. Floating rate NCDs				
b. Fixed rate NCDs				
c. Total				
2. Redemption of the institution's own NCDs (including early redemption and final redemption)				
3. Repurchase of the institution's own NCDs				
4. Sale of the institution's repurchased NCDs				
5. Change in the institution's liability on NCDs in the month (=1c-2-3+4)				
(b) Changes in the reporting institution's holding of NCDs during the month				
1. Purchases by the institution in the primary market				
a. Issued by licensed banks in Hong Kong				
b. Issued by restricted licence banks in Hong Kong				
c. Issued by deposit-taking companies in Hong Kong				
d. Issued by banks outside Hong Kong				
e. Total				
2. Purchases by the institution in the secondary market				
a. In Hong Kong				
b. Outside Hong Kong				
c. Total				
3. Sales by the institution in the secondary market				
a. In Hong Kong				
b. Outside Hong Kong				
c. Total				

	(HK\$'000)			
	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
4. Final redemption of NCDs held by the institution				
a. Issued by authorized institutions in Hong Kong				
b. Issued by banks outside Hong Kong				
c. Total				
5. Total (=1e+2c-3c-4c)				
<b>V. Value of securities</b>				
(a) Securities sold under repo agreements				
1. Government bills, notes and bonds				
2. NCDs				
3. Other debt instruments				
4. Total				
(b) Unmatured purchases of securities				
1. Government bills, notes and bonds				
2. NCDs				
a. Issued by licensed banks in Hong Kong				
b. Issued by restricted licence banks in Hong Kong				
c. Issued by deposit-taking companies in Hong Kong				
d. Issued by banks outside Hong Kong				
e. Total				
3. Other debt instruments				
4. Total				
(c) Securities acquired under reverse repo agreements				
1. Government bills, notes and bonds				
2. NCDs				
3. Other debt instruments				
4. Total				
(d) Unmatured sales of securities				
1. Government bills, notes and bonds				
2. NCDs				
a. Issued by licensed banks in Hong Kong				
b. Issued by restricted licence banks in Hong Kong				
c. Issued by deposit-taking companies in Hong Kong				
d. Issued by banks outside Hong Kong				
e. Total				
3. Other debt instruments				
4. Total				
<b>VI. Market makers' short position</b>				
(a) Hong Kong Government bills, notes and bonds				



(Parts VII and VIII are to be completed by institutions incorporated outside Hong Kong only)

	Principal Amount HK\$'000	Principal Amount HK\$'000
<u>VII. Residential mortgages</u>		
(a) Residential mortgage loans		
(b) Securities backed by, or participations in, residential mortgages		
(c) Total residential mortgages		
<u>VIII. Off-balance sheet exposures</u>		
(a) Direct credit substitutes		
(b) Transaction-related contingent items		
(c) Trade-related contingent items		
(d) Sale and repurchase agreements; assets sales or other transactions with recourse; forward asset purchases; amount owing on partly paid shares and securities; and forward deposits placed		
(e) Note issuance and revolving underwriting facilities		
(f) Other commitments		
1. With an original maturity of under 1 year or are unconditionally cancellable		
2. With an original maturity of 1 year and over		
(g) Exchange rate <b>and gold</b> contracts		
(h) Interest rate contracts		
(i) Equity contracts		
(j) Precious metals, <b>other than including</b> gold contracts		
(k) Commodities other than precious metals and gold contracts		
(l) Total off-balance sheet exposures		

(HK\$'000)

	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
<b>IX. Breakdown of liabilities to and claims on banks and non-banks</b>				
(a) Liabilities to banks outside Hong Kong				
1. China				
2. Japan				
3. United States				
4. United Kingdom				
5. All other countries				
(b) Liabilities to non-bank customers outside Hong Kong				
1. China				
2. Japan				
3. United States				
4. United Kingdom				
5. All other countries				
(c) Claims on banks outside Hong Kong				
1. China				
2. Japan				
3. United States				
4. United Kingdom				
5. All other countries				
(d) Claims on non-bank customers outside Hong Kong				
1. China				
2. Japan				
3. United States				
4. United Kingdom				
5. All other countries				

(HK\$'000)

	HK\$	US\$ (HK\$ equivalent)	Other Currencies	Total
<b>X Breakdown of liability and asset items by residency</b>				
<u>Liability item reference</u>				
6.1	Demand deposits and current accounts			
	i Hong Kong residents			
	ii non-Hong Kong residents			
6.2	Savings deposits			
	i Hong Kong residents			
	ii non-Hong Kong residents			
6.3	Time, call and notice deposits			
	i Hong Kong residents			
	ii non-Hong Kong residents			
7.3	Amount payable under repos – non-bank customers (including the Exchange Fund)			
	i Hong Kong residents			
	ii non-Hong Kong residents			
9.1	NCDs issued and outstanding			
	i Hong Kong residents			
	ii non-Hong Kong residents			
<u>Asset item reference</u>				
15.7	Total loans and advances to customers			
	i Hong Kong residents			
	ii non-Hong Kong residents			
16.3	Amount receivable under reverse repos – non-bank customers (including the Exchange Fund)			
	i Hong Kong residents			
	ii non-Hong Kong residents			
19.2b	Acceptance and bills of exchange held – accepted or payable by non-banks			
	1. To finance exports from Hong Kong			
	i Hong Kong residents			
	ii non-Hong Kong residents			
	2. Others			
	i Hong Kong residents			
	ii non-Hong Kong residents			
20.3	Total investments			
	i Hong Kong residents			
	ii non-Hong Kong residents			