

## CHINA CITIC BANK INTERNATIONAL

### About the bank

With the launch of several “first-in-market” digital initiatives such as inMotion - remote account opening service, robo advisory service, virtual credit card and money market fund in the past years, CNCBI takes considerable pride in its leadership in Fintech innovation in the Hong Kong banking and finance industry. The recognition received from customers, market players, media and the industry speak volume. Our commitment in Fintech provide a superb environment for talents to develop their potential and a fruitful long-term career.

### Internship Information

Interns shall be able to:

- Be exposed to learning about latest technologies and their application in the banking context
- Be part of the team to assist in project delivery for FinTech and Robotic Process automation

Name of Department(s) offering internship positions:

Operations Process & Control

Operations Process Trainee

Internship Duration: 12 months

Internship Period:

12 months from Jun/Jul 2021

### Intern’s Job Description

#### Job Duties:

- Review process and procedures and recommend ways that can help streamlining process and automating manual activities with computer aids
- Support the team from user requirement preparation, analysis, design and implementation of FinTech and Robotic Process automation projects
- Help to prepare procedural manuals and process flow charts
- Help to implement quick fixes

#### Requirements:

(A) Education Background:

- PG or 3<sup>rd</sup> year UG student

(B) Discipline Preferred:

- Degree holder in Computer Science, Computer Engineering, Business Information Systems

(C) Technical Skills:

- Knowledge/strong interest and sense in digital and latest technologies
- Basic computing skills including MS Office and Visio

(D) Language Proficiency:

- Good command of written and spoken English and Chinese (Cantonese and Mandarin)

(E) Others:

- Good analytical and problem solving skills
- A team player with a “can do” attitude
- Self-motivated and proactive mindset
- Attention to details and being able to put on customer’s lens when defining the customer journey