

## CHINA CITIC BANK INTERNATIONAL

### About the bank

With the launch of several “first-in-the-market” digital initiatives such as inMotion - remote account opening service, robo advisory service, virtual credit card in the past years, CNCBI takes considerable pride in its leadership in FinTech innovation in the Hong Kong banking and finance industry. The recognition received from customers, market players, media and the industry speak volume. Our commitment in FinTech provide a superb environment for talents to develop their potential and a fruitful long-term career.

### Internship Information

Interns may be involved in projects in the following aspects:

- Mobile banking applications
- AI based banking applications

**Name of Department(s) offering internship positions:**

**Trainee, Project Management**

**Internship Duration:** 12 months

**Internship Period:**

Jun 2020 to Jun 2021

### Intern’s Job Description

#### Job Duties:

- Assist project activities (e.g. arrangement of meeting & minutes taking, follow up the project documentation sign-off, and project filing, etc).
- Assist update of detailed project plans, including definition of milestones and deliveries to bring projects from initiation to delivery.
- Assist discussion for the technical solution and operational flow for the new initiation.
- Assist reporting of project progress, cost, risks, issues and dependencies.
- Support the preparation and completion of project documentation according to the approved project management guideline.

#### Requirements:

(A) Education Background:

- PG or 3<sup>rd</sup> year UG student

(B) Discipline Preferred:

- Project Management, Computer Science

(C) Technical Skills:

- Project Management/Systems Development Life Cycle (SDLC) knowledge
- Web and Mobile Application knowledge
- Big data, Fintech and/or Banking products knowledge
- Strong analytical, facilitation and process mapping skills

(D) Language Proficiency:

- Good command of written and spoken English
- Good command of written Chinese, spoken Cantonese and Mandarin

(E) Others:

- A team player with a “can do” attitude
- Self-started and independent thinker
- Strong interest in project management, Fintech and Banking industry

- Attention to details and being able to put on customer's lens when defining the customer journey
- Positive thinking and willing to take up assigned tasks

Enquiry email (if any):