

## The Bank of East Asia, Limited

### About the company

Bank of East Asia, Limited

Incorporated in 1918, BEA is Hong Kong's largest independent local bank. BEA offers customers a comprehensive range of corporate banking, personal banking, wealth management, and investment services through an extensive network of more than 200 outlets covering Hong Kong and the rest of Greater China, Southeast Asia, the United Kingdom, and the United States.

### Internship Information

Interns may be involved in projects in the following aspects:

- Operation efficiency programs;
- Business expansion initiatives.

**Name of Department(s) offering internship positions:**

Project Management and Services Department – Bank-wide Systems

**Job Position:** Student Project Assistant

### Intern's Job Description

#### Job Duties:

- To help implement and promote solutions on operation efficiency or business data analysis to business units.
- To collaborate with Information Technology Department in implementing the solutions.
- To analysis the data and turn it into information for presentation

**Internship Duration:** 12 months

**Internship Period:** 06/ 2022 – 05/ 2023

### Requirements:

(A) Education Background:

- UG student.

(B) Discipline Preferred:

- Information Management System
- Information Technology / Computer Science

(C) Technical Skills:

- Advanced knowledge of Microsoft Excel (e.g. Macro);
- SQL (an advantage).

(D) Language Proficiency:

- Good command of written and spoken English;
- Good command of written Chinese, spoken Cantonese.

(E) Others:

- Self-motivated, detail-oriented;
- Good team player;
- Able to work under pressure;
- Creative thinking and problem solving.

Enquiry email (if any):