

# Shanghai Commercial Bank Limited

## About the company

Incorporated in November 1950, Shanghai Commercial Bank Limited has been one of the most distinguished local Chinese banks in Hong Kong. At present, we have over 50 branches across Hong Kong, mainland China and overseas, with a business network reaching the United Kingdom, the United States of America, Shanghai and Shenzhen, to offer our customers comprehensive banking services with convenience.

## Internship Information

Interns will be involved in projects in the following aspects:

- Process improvements and digitization

## Name of Department(s) offering internship positions:

Finance Division

## Internship Duration: 12 months

**Internship Period:** 12 months starting anytime from June 2023

## Intern's Job Description

### Job Duties:

- Liaise with the IT/MIS team to develop automation and enhancement of the Finance regulatory reporting process
- Assist in project coordination, documentation, gathering user requirements and UAT testing
- Support the users on investigating and resolving issues from the UAT testing
- Monitor the regulatory requirements of Fintech adoption from the technology risk perspective

## Requirements:

### (A) Education Background:

- Postgraduate or undergraduate student

### (B) Discipline Preferred:

- All disciplines are welcome. Students in Finance and Accounting, Computer Science would be an advantage.

### (C) Technical Skills:

- Microsoft Office applications
- Knowledge in SQL, Python, SAS, Microsoft Power Query or other statistical programming languages an advantage

### (D) Language Proficiency:

- Good command of both spoken and written English and Chinese

### (E) Others:

- Fast learner with keen interest in the latest banking and finance technologies
- Able to complete tasks under minimal supervision and willing to work under pressure
- Self-motivated with creative mindset and attention to details