

## Fusion Bank Limited

### About the company

Fusion Bank Limited (“Fusion Bank”) is a licensed virtual bank in Hong Kong and a joint venture between Tencent Holdings Limited, Industrial and Commercial Bank of China (Asia) Limited, Hong Kong Exchanges and Clearing Limited, Hillhouse Capital and renowned Hong Kong entrepreneur Mr. Adrian Cheng (invested via investment entity – Perfect Ridge Limited), each bringing unique expertise, experience and insight to the partnership.

### Internship Information

1 year contract  
Full-time  
Annual Leave – 12 days p.a.  
Banking Holidays  
MPF  
Medical insurance

Name of Department(s) offering internship positions:  
Finance

Internship Duration: 12 months

Internship Period: 2 / 2022 – 1 / 2023

### Intern’s Job Description

#### Job Duties:

- Assist in the payment of vendor bills and staff reimbursements
- Support finance department administration
- Support management reporting with cost allocations
- Assist in revenue / cost analysis by business units / products
- Assist in month-end and year-end closing process
- Support management reporting with preparation of Power-Point presentation materials
- Any ad-hoc assignment

#### Requirements:

- (A) Education Background:
  - University bachelor degree student / graduate
- (B) Discipline Preferred:
  - Finance and accounting, Business Administration or relevant disciplines
- (C) Technical Skills:
  - Proficiency in MS office (Word, Excel, Power Point)
- (D) Language Proficiency:
  - Good command of Chinese and English, proficiency in Putonghua is an advantage
- (E) Others:
  - Team player with good communication / interpersonal skills
  - Reliable and responsible with positive working attitude
  - Self-motivated, able to meet tight deadline and work independently

Enquiry email (if any): [Recruitment@fusionbank.com](mailto:Recruitment@fusionbank.com)

To apply, please submit your CV with information on 1) Department of position you applied 2) your availability to email: [Recruitment@fusionbank.com](mailto:Recruitment@fusionbank.com). Applicants who are not contacted within one month may consider their applications for the specified position unsuccessful.

All information provided by applicants will be used only for recruitment purposes and will be used strictly in accordance with the Bank's personal data policies, a copy of which may be obtained by the applicant upon request. Unless otherwise instructed in writing by the applicant concerned, applicants may be considered for other suitable positions within the Bank. The personal data of unsuccessful job applicants may be retained for a maximum of two years from the date when the job application is rejected and such data may be retained for a longer period if there is a subsisting reason that obliges the Bank to do so, after which the personal data will be destroyed.